



## MEETING AGENDA

September 13, 2016, 4:30pm

### Municipal Services Building

16<sup>th</sup> Floor, Room E

1401 JFK Blvd, Philadelphia, PA 19103

1. Call to Order
2. Roll Call/Establishment of quorum
3. Approval of Minutes
4. Public Comment (2 minutes per speaker/topic, 7 minutes in the aggregate)
5. Chair's Report
6. Executive Director's Report (30 min)
  - i. Operations
    1. Status of FY17 Grant
    2. Status of FY16 Audit
    3. Budget Update FY 2017 (approval requested)
      - a. Staffing
    4. Finalized MOU with Office of Sustainability & MDO
    5. Office Space update
    6. Interns + City Council Fellows
  - ii. Philadelphia Energy Campaign
    1. Roadmap release – 3<sup>rd</sup> week of October
      - a. Consultants + graphic design
      - b. Content – path forward for each sector
    2. Job Creation Tracking Methodology RFP
    3. Stakeholder outreach to date
      - a. UAC CED committee
      - b. PACDC Housing Committee
      - c. Commerce Dept staff mtg
      - d. >100 individual or small group stakeholder mtgs since last board mtg
    4. Sector updates
      - a. City buildings (led by OOS/Energy Office)
      - b. School District
      - c. Low Income Residential

- d. Small Business
- iii. Energy Salon & Other Events
  - 1. November salon: Public Health + Energy Efficiency
    - a. Wharton MGMT 100 team
  - 2. Upcoming speaking events
    - a. Drexel Energy Futures Conference
    - b. KEEA conference
    - c. ECA conference
- 7. Treasurer's Report
- 8. New Business
  - i. RESOLUTION III-1: APPROVAL OF CHANGES TO FY2017 BUDGET
- 9. Adjournment

Next meeting: December 2016/January 2017