

REQUEST FOR PROPOSALS

for Volume Purchase of Energy Efficient Goods for

PHILADELPHIA ENERGY AUTHORITY

Response Deadline: April 27, 2018, 5:00pm EST

Issued by:

THE PHILADELPHIA ENERGY AUTHORITY (“PEA”)

Contents

List of Abbreviations	3
1. Purpose.....	4
2. Background.....	4
2.1. City of Philadelphia Low- and Middle-Income Housing Programs	4
2.2. Philadelphia Energy Authority.....	5
2.3. Philadelphia Housing Development Corporation.....	5
2.4. Energy Coordinating Agency	5
2.5. Philadelphia Redevelopment Authority	5
3. Program Description.....	5
3.1. Equipment Procurement Process.....	6
3.2. Participating Programs	6
3.3. Material Storage.....	6
4. Questions, Proposal Format and Submission.....	6
4.1. Anticipated project timeline.....	6
4.2. Questions.....	6
4.3. Proposal Deadline.....	7
5. Equipment and Materials Specifications.....	7
5.1. Program Volumes	7
5.2. Heating equipment.....	7
5.3. Windows.....	8
6. Proposal Submission Guidelines.....	8
7. Evaluation Criteria	10
8. Termination	10
Attachment 1.....	12
Attachment 2.....	15
Attachment 3.....	16

List of Abbreviations

Basic Systems Repair: BSR

Energy Coordinating Agency: ECA

Energy Efficient Building Materials and Equipment: Goods

Housing Preservation Loan: HPL

Low- and Moderate-Income: LMI

Low Income Home Energy Assistance Program: LIHEAP

Manufacturers and Distributors: Suppliers

Minority-, Woman-, and Disabled-Owned Business Enterprise: M/W/DBE

Philadelphia Energy Authority: PEA

Philadelphia Housing Development Corporation: PHDC

Philadelphia Redevelopment Authority: PRA

Request for Proposals: RFP

Special Pricing Agreement: SPA

Volume Purchase Program: VPP

Weatherization Assistance Program: WAP

1. Purpose

The purpose of this Request for Proposals (“RFP”) is to solicit special pricing agreements (SPAs) for a market basket of energy efficient building materials and equipment (“Goods”) from manufacturers and distributors (“Suppliers”) for use by contractors (“Contractors”) performing work for low- and middle-income (LMI) energy efficiency programs. As part of the Volume Purchase Program (VPP), the Philadelphia Energy Authority (“PEA”) is seeking SPAs for heating equipment and windows as described in Section 5 of this RFP. Respondents may supply proposals for either or both of these product categories. PEA encourages the participation of minority-, woman-, and disabled-owned business enterprises (M/W/DBEs).

PEA’s VPP will leverage SPAs with participating Supplier(s) to yield meaningful price reductions for Goods. These reduced prices will make it possible for participating LMI program administrators (“Administrators”) to specify higher quality, more energy efficient measures in building retrofits, leading to lower energy costs and improved quality of life for Philadelphia households.

Administrators will directly procure Goods from selected Supplier(s) on an as-needed basis at prices established in the SPAs. Selected Supplier(s) may not act as Contractors for these programs and may not provide ongoing service contracts for these programs.

2. Background

2.1. City of Philadelphia Low- and Middle-Income Housing Programs

Agencies of the City of Philadelphia and the Energy Coordinating Agency (ECA) administer a set of programs that rely on energy efficient materials and equipment:

- Weatherization Assistance Program (WAP)
- Low Income Home Energy Assistance Program (LIHEAP)
- Basic Systems Repair (BSR) Program
- Housing Preservation Loan (HPL) Program (forthcoming)

These programs serve single-family and small multi-family buildings throughout the City of Philadelphia. These programs currently account for approximately \$10,000,000 in spending to address the needs of over 2,000 homes annually. Section 5 provides estimated volumes of the Goods installed through these programs.

The federally funded WAP is administered in Philadelphia by the Philadelphia Housing Development Corporation (PHDC) and by ECA. These agencies receive a total of over \$1.5 million annually to help reduce energy use in low income housing by weatherizing homes.

The LIHEAP program offers Crisis assistance for families facing emergency situations that put them at risk of losing heating during the heating season. LIHEAP Crisis is administered by ECA in Philadelphia which addresses program participants’ needs through heating equipment repair and replacement.

In 2017, Philadelphia City Council passed a resolution allowing the City to borrow \$60 million to address the backlog of the BSR program. PHDC administers this program and estimates that the additional funding will

enable it to double the number of homes served by the BSR program for three years, beginning in FY 18.

A second City Council resolution allows the City to borrow an additional \$40 million to be used as a loan loss reserve for the HPL Program, which is currently under development. The HPL program will provide low-interest loans to low-income households for energy- and health-related and other home repairs. The Philadelphia Redevelopment Authority (PRA) is currently seeking private sector lenders and program intermediaries to participate in the program. Energy efficient material and equipment that is sourced for the HPL program will be part of this program, though PRA cannot provide an estimate of volumes yet.

2.2. Philadelphia Energy Authority

The [Philadelphia Energy Authority](#) (PEA) was established by City Council and the Mayor of Philadelphia in 2010. PEA seeks systemic solutions to our city's energy challenges, supporting the work of a robust community of energy experts, advocates, and champions citywide. In 2016, PEA launched the [Philadelphia Energy Campaign](#) under the sponsorship of City Council President Darrell Clarke. The Energy Campaign is a \$1 billion, 10-year investment in clean energy and energy efficiency projects for city buildings, schools, low and moderate income housing and small businesses. PEA is uniquely positioned to leverage existing Energy Campaign programs, dollars and relationships to manage a citywide volume purchase program. The PEA website is <http://www.philaenergy.org/>.

2.3. Philadelphia Housing Development Corporation

The [Philadelphia Housing Development Corporation](#) (PHDC) is a nonprofit housing corporation dedicated to improving the lives of low-income Philadelphians. Through their home preservation programs, PHDC makes it possible for residents of Philadelphia to remain in their homes by improving the structural integrity, mechanical safety, energy efficiency and accessibility of their homes. <http://www.phdchousing.org/>

2.4. Energy Coordinating Agency

The [Energy Coordinating Agency](#) (ECA) is a regional leader in energy efficiency retrofits for existing residential properties. Since its founding in 1984, ECA has weatherized 45,000 homes; repaired or replaced 50,000 heating systems; provided water conservation services to 37,000 homes, and prevented over 75,000 tons of carbon emissions. ECA has trained over 3,600 new energy professionals in its IREC accredited, 26,000 square feet, LEED Gold Knight Training Center. ECA is a nonprofit organization certified by the ISO 9001: 2008 Quality Management Standard. ECA serves as Administrator for the PA Weatherization Assistance Program (WAP) and for the City's Heater Hotline Assistance Program. <https://www.ecasavesenergy.org/>

2.5. Philadelphia Redevelopment Authority

The [Philadelphia Redevelopment Authority](#) (PRA) is the City's implementation arm for community development, charged with leveraging the City's assets to provide redevelopment opportunities, and also create and preserve affordable housing, and improve quality of life. <https://www.philadelphiaredevelopmentauthority.org/>

3. Program Description

3.1. Equipment Procurement Process

Participating LMI program Administrators will place individual purchase orders for Goods included in the VPP on an as-needed basis and at the prices established in the SPAs. Administrators will remit payment for purchases to Supplier(s) in compliance with the VPP payment terms as established with Supplier(s).

3.2. Participating Programs

The programs described in Section 2 will be eligible to participate in the VPP.

3.3. Material Storage

ECA will supply warehousing space and material inventorying services for the VPP. Supplier(s) will deliver the ordered Goods to ECA's facility within the timeline established in the VPP. Applicants should state the expected lead times ECA as required in the Proposal (see Submission Guidelines in Section 6). If Applicants are unable to deliver Goods to ECA's facility, this should be stated and explained in the Proposal.

4. Questions, Proposal Format and Submission

Applicants are asked to register their intention to submit a proposal by April 2, 2018. Letters of intent to apply should be submitted via email to info@philaenergy.org.

4.1. Project Timeline

Step	Date
RFP released	March 27, 2018
Letter of intent to Bid required	April 9, 2018
Deadline to submit questions	April 13, 2018
Responses to questions released	April 17, 2018
Deadline for submit proposals	April 27, 2018
Vendor interviews	May 7 - 11, 2018
Vendor selections announced	May 25, 2018
Selected vendor MOUs executed	June 1, 2018

4.2. Questions

All questions regarding this RFP are to be sent by email to info@philaenergy.org. Responses to questions received by 5:00 p.m. on April 13, 2018 will be posted on http://www.philaenergy.org/public_bids/rfp-for-volume-purchase-of-energy-efficient-materials-and-equipment/ and emailed to those who indicated intent to apply on April 9, 2018. All efforts will be made to respond to questions received after April 13, 2018 deadline, but responses are not guaranteed.

4.3. Proposal Deadline

Responses to this RFP must be delivered electronically to the Philadelphia Energy Authority no later than **5:00 p.m.** on **April 27, 2018**. The electronic version of the proposal and all attachments are to be emailed by the deadline to the Philadelphia Energy Authority at info@philaenergy.org. Responses received after the deadline will not be considered.

5. Equipment and Materials Specifications

PEA is seeking SPAs to serve LMI programs in the City of Philadelphia as part of the VPP.

Proposed SPAs must meet the criteria described in this section for Goods that can be supplied at the anticipated volumes. The VPP includes heating equipment and windows. Specialized Suppliers are not required to include all categories of Goods in their proposals.

5.1. Program Volumes

PEA is seeking SPAs for the following annual volume of Goods. These estimated volumes are not guaranteed, but are projected based on the current volume of Goods purchased as part of the programs described in Section 2. Program Administrators will place individual purchase orders for Goods on an as-needed basis. Goods will not be purchased by PEA and will not be purchased in single bulk orders.

- Heaters: 1900 units
- Windows: 1800 units

5.2. Heating equipment

Heating equipment must conform to the following specifications:

- a. Air-Source Heat Pump
 - i. Products must be listed in the Northeast Energy Efficiency Partnership's Cold Climate Air-Source Heat Pump (ccASHP) Specification Listing located at the NEEP website: <http://www.neep.org/initiatives/high-efficiency-products/emerging-technologies/ashp/cold-climate-air-source-heat-pump>
 - ii. Products must meet one of the below sets of criteria
 1. Split: SEER \geq 15.0, EER \geq 12.5, and HSPF \geq 8.5.
 2. Package: SEER \geq 15.0, EER \geq 12.0, and HSPF \geq 8.2.
- b. Boiler – Gas
 - i. AFUE \geq 90%.
- c. Boiler – Oil
 - i. AFUE \geq 87%.
- d. Furnace – Gas
 - i. AFUE \geq 95%
- e. Furnace – Oil
 - i. AFUE \geq 85%.

5.3. Windows

Windows must have a heat transfer coefficient (U-value) of 0.2 BTU/(hr °F ft²). Windows must be certified by the National Fenestration Rating Council.

6. Proposal Submission Guidelines

Part I: Point of Contact and Business Information

Supply contact information for Respondent's business, including legal business name and headquarters address. Provide business FEIN, total number of employees and number employed in Pennsylvania, total number of employees and number employed in Philadelphia (if any).

Part II: Bid for Proposed Equipment and Materials

Provide bid details for SPAs for all Goods that will be supplied by the Applicant. Applicants should submit their bid in the format of the Bid Form, Attachment 3 of this RFP. The Bid Form is available as a Microsoft Excel file on the PEA website: http://www.philaenergy.org/public_bids/rfp-for-volume-purchase-of-energy-efficient-materials-and-equipment/.

The VPP Bid Form is a materials schedule for HVAC equipment and windows that will be included in the VPP. The Bid Form lists standard capacity, sizes, and volumes. Respondents should modify the Bid Form as needed to show actual HVAC capacity and window sizes.

The Bid Form should include the following details:

- Brand
- Model Number
 - Include indoor and outdoor unit model numbers for air source heat pump units
- Heater Equipment Rated Input Capacity as BTU/hour (only required for heating equipment proposals)
- Window Size (united inches)
- Efficiency
 - Furnace and Boiler: Annual Fuel Utilization Efficiency (AFUE)
 - Air Source Heat Pump: Seasonal Energy Efficiency Ratio (SEER), Energy Efficiency Rating (EER), and Heating Seasonal Performance Factor (HSPF)
 - Window: U-value, Solar Heat Gain Coefficient (SHGC), Air Leakage
- Price
- Warranty Terms

Part III: Supply Capacity, Contractor Requirements, and Payment Terms

RFP responses must include the following details about the Applicant's ability to deliver Goods for the VPP, Contractor eligibility requirements, and payment terms.

1. Minimum and/or maximum volumes of Goods that can be supplied as part of the VPP.
2. Restrictions on minimum quantities of Goods per order (e.g. can Program Administrators place an order

for a single furnace or is there a requirement that several pieces of equipment be included in a single order?).

3. Ordering lead time for Goods.
4. Licensing and training requirements, if any, for Contractors to use Goods.
5. Payment and credit terms for participating program Administrators (e.g. when payment is due for Goods).
6. Any other conditions for the sale, installation and use of products that PEA and program Administrators should know.
7. Any other information about Goods or about Applicant's company that Applicant deems relevant.

Part IV: References

Include three (3) references for customers that have purchased equipment and/or materials from the applicant business.

Part V: Equal Opportunity Plan

This RFP is issued under the Antidiscrimination Policy described in the City of Philadelphia Mayor's Executive Order 03-12. Applicants are prohibited from discriminating in their selection of subcontractors and are encouraged to use their Best and Good Faith Efforts to solicit quotes from Minority (MBE), Woman (WBE) or Disabled (DSBE) Owned Business Enterprises (collectively, M/W/DSBEs) on an equitable basis with other firms. See the Office of Economic Opportunity (OEO) Instructions and Form which is part of this Invitation and Proposal and Contract in Attachment 2.

Some City programs have M/W/DSBE procurement requirements. Therefore, PEA encourages M/W/DSBEs to apply and non-M/W/DSBEs to develop partnerships with M/W/DBSEs where possible so that equipment and/or materials may be supplied through the M/W/DSBE partner. Respondents should describe the structure of any partnership in their proposal.

Part VI: Signature

Include a signature page certifying that the applicant has read this RFP and all addenda thoroughly and that the enclosed information is true and accurate.

Part VII: Exhibits Required

Two exhibits must accompany the proposal:

- Financial statements
- Product cut sheets

Supply audited company financial statements for the three most recent fiscal years. If audited statements are not available, include the business federal tax returns for the three most recent years.

Supply cut sheets for each product that is included in the proposal.

These exhibits are to be saved as PDFs and submitted electronically. These exhibits will be used by PEA solely for evaluating your proposal and will be kept confidential.

7. Evaluation Criteria

Proposals in response to this RFP will be evaluated by the PEA selection committee. Selection criteria will include:

- **Value and Price:** the value offered by the pricing of proposed equipment and contract terms and conditions, as well as the initial cost of Goods.
- **Overall Quality:** overall quality of the specified Goods, warranties and other terms;
- **Delivery Capacity:** ability to deliver Goods to the ECA warehouse facility.
- **Adequate Financial Capacity and Experience:** the selected Supplier must demonstrate sufficient financial strength and production capacity to successfully meet the demands of this program.
- **Local Staffing and Offices:** PEA places an emphasis on supporting the local economy, and local presence will be considered.
- **Equal Opportunity Employment Practices:** PEA is deeply committed to providing equal opportunities to women, minorities, and people with disabilities. Applicants must include programs and practices for including diversity in their workforce and supply chain.

Pricing is not the exclusive basis for selection. PEA may decide to select a Supplier whose pricing is not the lowest if the proposal is compelling for reasons of value and quality. Proposals will be ranked based on the following scoring system:

Criteria	Maximum Possible Points
Value and price	30
Overall quality	20
Delivery capacity	10
Adequate financial capacity and experience	10
Local staffing and offices	15
Equal Opportunity Employment Practices	15
Total	100

After evaluation of proposals and interviews, PEA will select the preferred Supplier(s) and will notify everyone who submitted a proposal of the results.

PEA will then negotiate and execute a Memorandum of Understanding with the selected Supplier(s). Attached as Attachment 1 are the standard terms and conditions that will be included in the MOU.

8. Termination

PEA reserves the right to terminate this Supplier Agreement at any time at its sole discretion by giving Supplier thirty (30) days' notice; however, Supplier shall be entitled to reimbursement for any services rendered prior to the date of termination. See additional details in Attachment 1.

Attachment 1**PHILADELPHIA ENERGY AUTHORITY****STANDARD TERMS AND CONDITIONS**

Independent Contractor. Supplier acknowledges that Supplier is an independent business and that Supplier is not an employee of the Philadelphia Energy Authority (“PEA”). Supplier also acknowledges that Supplier is not entitled to participate in any employee benefit plan or receive any benefits of the PEA normally accorded to employees, shall not receive coverage under any Workman’s Compensation Statute, and shall be solely responsible for securing and maintaining any necessary insurance or licenses.

Non-Exclusivity. Supplier is under no obligation to work exclusively for the PEA, and may accept engagements, work, and assignments from parties other than the PEA on a regular basis. The PEA and the Supplier agree and acknowledge that the Supplier’s services are separate and distinct from the services and business operations of the PEA, and that the business operations of the Supplier shall not, at any time, be integrated into the business operations of the PEA.

No Agency. Supplier is authorized to represent himself or herself as an independent contractor of the PEA, but shall have no authority to and shall not represent that he or she has authority to bind the PEA in any manner.

Standard of Performance. Supplier shall enter upon the performance of this Agreement with all due diligence and dispatch: shall press to its complete performance in a manner consistent with a degree of professional skill and competence pursuant its professional standards. All of the services requires hereunder of Supplier shall be performed to the satisfaction and approval of the PEA.

Confidentiality. Supplier agrees to keep confidential for the benefit of the PEA any and all of their trade secrets or confidential or proprietary information, knowledge or data disclosed to him/her or obtained by him/her during the term of this Agreement and will not thereafter disclose any such trade secrets, information, knowledge or data to any other person, firm or corporation.

Assignment/Successors. This Agreement is personal to Supplier and is not assignable by him/her. It may, however, be assignable by the PEA. The PEA’s rights hereunder shall be enjoyed by any successor in interest to the PEA. In the event of Supplier breach of this Agreement, the PEA shall have no further obligations hereunder other than to pay him/her or his/her estate any fees or expenses that are payable hereunder which are accrued and unpaid to the date of either his/her death, disability or termination.

Compliance with Laws. All services rendered and documents prepared by Supplier shall strictly conform to all applicable laws, statutes and ordinances (including, but not limited to, the Fair Practices Ordinance, Philadelphia Code Chapter 9-1100), and the applicable rules, regulations, methods and procedures of all governmental boards, bureaus, offices, commissions, quasi-government agencies, the PEA and its board, and other agencies.

Work Product. Work product prepared by Supplier in the performance of this Agreement shall be the absolute property of the PEA.

Subcontracting. Supplier shall not subcontract any work hereunder without prior written approval by the PEA.

Change Orders. Any material additions, revisions or adjustments to the Services, including cost, period for provision of the Services or delivery dates, will be effected only pursuant to a written order signed by an authorized representative of both parties. If the PEA initiates a change order request, Supplier will promptly respond to such request in writing. If Supplier initiates a change order request, the PEA failure to affirmatively accept the request within a reasonable period of time shall be deemed a rejection.

Conflicts with Supplier's Proposal. In the event of conflict of variance between this Agreement and the proposal of Supplier, this Agreement shall govern.

Indemnification. Supplier agrees to unconditionally indemnify and hold harmless the PEA, its affiliates, and its respective agents, employees, offices, directors, and owners, from and against all liabilities, costs, expenses, claims, disputes, damages, lawsuits, losses, or assessments (including attorney's fees) suffered or incurred in connection with any claim asserted by any party (regardless of the form of or forum in which such claim may be asserted) whether based upon the Supplier's negligent or willful act or omission, or that of anyone employed, retained, or utilized by the Supplier, or whether based upon events or activities of the Supplier during the rendering or performance of, or attempts to render or perform, the services of the Supplier for the PEA in accordance with this Agreement.

Termination. The PEA reserves the right to terminate this Agreement at any time at its sole discretion by giving Supplier thirty (30) days notice, however, Supplier shall be entitled to reimbursement for any services rendered prior to the date of termination.

Force Majeure. Notwithstanding any provision of this Agreement, neither party shall have any responsibility or liability for any failure, error, malfunction, or delay resulting from events due to any cause beyond its reasonable control, including, but not limited to sabotage, fire, flood, explosion, acts of God, civil commotion, strikes, stoppages or labor or industrial action of any kind, riots, insurrections, war or acts of government power or equipment failure (including that of any common carrier, or transmission line), emergency condition or cause. The PEA shall not be liable for any failure to perform any of its obligations under this Agreement if such performance would result in it being in breach of any law, regulation, requirement or provision of any government or government agency in accordance with which it is required to act, as it shall determine.

Where a force majeure event has occurred that prevents to any extent a party in the performance of its obligations under this Agreement or under any Schedule, the performing party that is unable to perform shall be excused from further performance or observance of the obligations(s) so affected for as long as such circumstances prevail and such party continues to use its best efforts to recommence performance or observance as soon as possible and to whatever extent possible without delay.

Nondiscrimination. This Agreement is entered into in concert with the terms of the Philadelphia Home Rule Charter and in its performance. Supplier shall not discriminate nor permit discrimination against any person because of race, color, religion, gender identity or expression, national origin or sex. In the event of such discrimination, the PEA may terminate this Agreement forthwith.

Limitation of Liability. To the fullest extent permitted by applicable law or regulations, Supplier's liability to the PEA for any claim or cause of action arising out of or related to this Agreement, including breach of warranty, breach of contract, negligence, and other torts arising out of or relating to this Agreement and the Schedules, shall not exceed the amounts paid or payable by Supplier for such project.

Chapter 17-400 of the Philadelphia Code. In accordance with Chapter 17-400 of the Philadelphia Code, Manufacturer/Distributor agrees that its payment or reimbursement of membership fees or other expenses associated with participation by its employees in an exclusionary private organization, insofar as such participation confers an employment advantage or constitutes or results in discrimination with regard to hiring tenure of employment, promotion, terms privileges or condition of employment, on the basis of race, color, sex, sexual orientation, religion, national origin or ancestry, constitutes a substantial breach of this Agreement entitling the PEA to all rights and remedies provided in this Agreement or otherwise available in Law or equity.

Supplier agrees to include the immediately preceding paragraph; with appropriate adjustments for the identity of the parties, in all subcontracts which are entered into for work to be performed pursuant to this Agreement.

Supplier further agrees to cooperate with the Commission on Human Relations of the City of Philadelphia in any manner which the said Commission deems reasonable and necessary for the Commission to carry out its responsibilities under Chapter 17-400 of The Philadelphia Code. Failure to so cooperate shall constitute a substantial breach of this Agreement entitling the PEA to all rights and remedies provided herein or otherwise available in Law or equity.

General. This Agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and will be governed and construed in accordance with the laws of the Commonwealth of Pennsylvania. No modifications, amendments or waiver of any provision thereof shall be effective unless made in writing and signed by the parties. In case any provision of this Agreement shall be held ineffective or unenforceable, the remaining provisions shall remain unaffected.

Attachment 2

CITY OF PHILADELPHIA OFFICE OF ECONOMIC OPPORTUNITY ANTIDISCRIMINATION POLICY-MINORITY, WOMAN AND DISABLED OWNED BUSINESS ENTERPRISES INSTRUCTIONS AND FORM (SEALED PROPOSAL CONTRACTS)

Under the authority of Executive Order No. 03-12, the City of Philadelphia has established an antidiscrimination policy (“Policy”) relating to the participation of Minority (MBE), Woman (WBE) and Disabled (DSBE) Owned Business Enterprises in City contracts. Executive Order 03-12 is administered by the City’s Office of Economic Opportunity (“OEO”).

The purpose of this Policy is to provide equal opportunity for all businesses and to assure that City funds are not used, directly or indirectly, to promote, reinforce or perpetuate discriminatory practices. The City is committed to fostering an environment in which all businesses are free to participate in business opportunities without the impediments of discrimination and participate in all City contracts on an equitable basis. In accordance with the contracting requirements of the City, the City’s Policy is applicable to this Invitation and Proposal (hereinafter, “Proposal”).

For this Proposal, the City has not established ranges for the participation of MBEs, WBEs and/or DSBEs (collectively, “M/W/DSBEs”), but applicant is encouraged to exercise Best and Good Faith Efforts to include M/W/DSBEs in this proposal and in applicant’s supply chain. “Best and Good Faith Efforts” are those efforts, the scope, intensity and appropriateness of which are designed and performed to achieve meaningful and commercially useful participation by M/W/DSBEs. An OEO Certification Registry of M/W/DSBEs is maintained by the OEO and is available online at www.phila.gov/OEO/directory. Firms owned and controlled by minority persons, women or disabled persons, which are certified as MBE, WBE, DSBE or DBE by an approved certifying agency, including the Pennsylvania Unified Certification Program, may apply to the OEO for listing in its OEO Certification Registry.

Applicant is also encouraged to identify below, any M/W/DSBEs that will be used by applicant if successful:

Company Name	Address	Certification Status (MBE, WBE, or DSBE)	Type of Work/Supply Effort

Attachment 3**Volume Purchase Program Bid Form**

Applicants can bid on one or more product and product type.

Equipment Type	Brand	Indoor Unit Model	Outdoor Unit Model (Air Source Heat Pump only)	Approximate Heater Rated Input Capacity	Actual Heater Rated Input Capacity	Efficiency Rating	Unit Size	Price per unit	Warranty Terms
Furnace, Gas				40,000 BTU/h			each		
Furnace, Gas				60,000 BTU/h			each		
Furnace, Gas				70,000 BTU/h			each		
Furnace, Gas				80,000 BTU/h			each		
Furnace, Gas				90,000 BTU/h			each		
Furnace, Gas				100,000 BTU/h			each		
Furnace, Gas				Other Size			each		
Furnace, Oil				40,000 BTU/h			each		
Furnace, Oil				60,000 BTU/h			each		
Furnace, Oil				70,000 BTU/h			each		
Furnace, Oil				80,000 BTU/h			each		
Furnace, Oil				90,000 BTU/h			each		
Furnace, Oil				100,000 BTU/h			each		
Furnace, Oil				Other Size			each		
Air source heat pump				30,000 BTU/h			each		
Air source heat pump				40,000 BTU/h			each		
Air source heat pump				60,000 BTU/h			each		
Air source heat pump				Other Size			each		
Boiler - Gas				40,000 BTU/h			each		
Boiler - Gas				60,000 BTU/h			each		
Boiler - Gas				70,000 BTU/h			each		
Boiler - Gas				80,000 BTU/h			each		
Boiler - Gas				90,000 BTU/h			each		
Boiler - Gas				100,000 BTU/h			each		
Boiler - Gas				120,000 BTU/h			each		
Boiler - Gas				Other Size			each		
Boiler - Oil				40,000 BTU/h			each		
Boiler - Oil				60,000 BTU/h			each		

Boiler - Oil				70,000 BTU/h			each		
Boiler - Oil				80,000 BTU/h			each		
Boiler - Oil				90,000 BTU/h			each		
Boiler - Oil				100,000 BTU/h			each		
Boiler - Oil				120,000 BTU/h			each		
Boiler - Oil				Other Size			each		
Window				N/A			under 100 ui		
Window				N/A			over 101 ui		