

Philadelphia Energy Authority
Minutes of the Quarterly Meeting of the Board of Directors
April 28, 2021

The quarterly meeting (“the Meeting”) of the Board of Directors (the “Board”) of the Philadelphia Energy Authority (“the Authority”) was held on April 28, 2021 beginning at 4:30pm via Zoom video conference consistent with the PA Sunshine Act and per the guidance of the Pennsylvania Office of Open Records.

The following board members of the Authority were present at the meeting:

Barbara Adams
Adam Agalloco
Michael Kopistansky
Christopher Lewis
Emily Schapira
Mitchell Swann

Also present at the Meeting were: Alon Abramson (PEA), Baird Brown (Eco(n)law), Maxine Dixon (PEA), Frank Foley, Mahvish Ilyas (PEA), Morgan King (PEA), Christine Knapp (OOS), Nancy Mifflin (PEA), Maryrose Myrtetus (PEA), Travis Peyton, Laura Rigell (PEA), Lisa Shulock (PEA), Joe Wilson (PEA).

Call to Order

Mr. Lewis (Chair) called the Meeting to order. Mr. Lewis determined that a quorum was present and confirmed that the Meeting was properly advertised.

Approval of the Minutes

Mr. Lewis asked that the Authority approve the minutes from the prior quarterly meeting held on February 10, 2021 (“Prior Meeting”). Minutes were provided to the members in advance of the meeting. Minor changes recommended by Ms. Adams. Mr. Lewis asked for a motion to approve the minutes as amended to reflect Ms. Adams’ updates. Upon motion duly made by Ms. Adams and seconded by Ms. Schapira, the Board approved the minutes with changes.

Public Comment

Mr. Lewis asked for comments from the public. The public attendees made introductions.

Chair’s Report

Mr. Lewis had no Chair’s Report for this meeting.

President & CEO's Report

Organizational Updates

PEA is in the process of hiring a Vice President of Strategy & Operations. Interviews are being conducted and they hope to make final selections in the next few weeks. Maryrose Myrtetus has transitioned to Executive Director of the Philadelphia Green Capital Corp, the green bank affiliate of PEA. Ms. Myrtetus has begun the process of growing her team by hiring a Senior Associate.

Program Updates

i. City Projects

The City currently has an active RFP to procure a vendor for the LED streetlights project; this comes after an RFQ in early 2020. The Adams Solar project's 12-month delay due to COVID-19 has been resolved and the project continues to move forward.

The Building Energy Performance Program is working to get a workbook and supporting materials on to the Office of Sustainability website. The City is pushing back compliance by a year and carving out extra time for the School District to comply. The regulations have been posted here: <https://regulations.phila-records.com>

ii. School District

Construction for the District's GESA-1, Phase 2 energy efficiency and capital project is ongoing along with scoping for GESA-1, Phase 3. The District has selected The Efficiency Network (TEN) as the vendor for its GESA-2 project. The first phase of GESA-2 will include 3 schools. Future phases may include upgrades for up to 20 schools.

iii. Solarize & Bright Solar Futures

An RFP has been released to find vendors for Solarize Philly (Phase 5). The rollout of this phase will help build a bigger commercial solar market to help with the City's climate goals. On Earth Day (4/22), City Council recognized the achievements of the Solar Savings Grant Program with a resolution. 47 LMI households have signed contracts across 26 zip codes in Philadelphia. All participants have incomes below 80% of Area Median Income (AMI), with roughly half below 50% of AMI.

The Frankford High School CTE Bright Solar Futures program started in Fall 2020. The class continues virtually with 15 students enrolled. PEA is currently recruiting rising 10th graders for the next cohort. The second round of the PowerCorpsPHL Bright Solar Futures fellowship (available for young people not in school or un- or under-employed) will be completed in May, followed by internships in the field.

Electrical work has been completed by Eagle Electric at the Solar Lab being developed at Frankford High School. The remaining work for the summer, which includes electrical, HVAC, and windows, will be chosen via an RFP, open now. Responses are due by April 30th.

The new Green Retrofit Immersive Training (GRIT) program, which has been delivered as a hybrid class (part virtual and part in person at ECA's training center in Kensington) has 17 trainees enrolled. The program was made possible through a grant from the Philadelphia Commerce Department. The program is preparing students for the work of the Built to Last Program, to ensure a pipeline of talented contractors for the rise of workload in affordable housing units.

iv. Built to Last & Multi-Family

PEA's new single-family, low-income housing restoration program, Built to Last, will be ready to launch the first pilot this Fall. The roadmap has been completed, and Mr. Abramson is collaborating with partners to finalize contracting, commitments and an Operations Manual. PEA is on track to support a 50-home pilot in 2021, and a second 50-home pilot in 2022.

v. Water/Sewer Service Line Protection Program

The Water & Sewer Protection Line Program now has 91,000 customers enrolled and has saved customers \$19.6M in repair costs. The City is seeing an extremely high volume in claims with everyone being home. 75% of claims were completed by M/WDBE contractors and 7% of all claims have a Water Department Notice of Defect attached.

vi. C-PACE

The Philadelphia C-PACE program has 54 projects in its pipeline, with a projected value of \$34MM, up from \$23MM when last reported. Ms. Myrtetus shared additional details on PEA's CPACE outreach and marketing efforts. The process to amend the C-PACE legislation at the state level to expand eligibility to Multifamily buildings is still ongoing, with sponsors identified in the Senate and the House.

vii. Philadelphia Green Capital Corp

PGCC has submitted its IRS 501(c)(3) filing. They have selected Little Giant Creative to work on marketing, branding, and website development. Identifying future board members is still underway as well as establishing administrative functions for the organization. PGCC plans a formal launch late this summer with four core products targeted to multi-family housing, nonprofits and rooftop solar.

Treasurer's Report

PEA remains financially strong, in spite of significant budget cuts due to COVID-19. PEA will be under budget for this fiscal year because of COVID-19 delays. Ms. Schapira reviewed the financial statements, showing 54% of the budget used through the end of March, and estimates 92% will be spent by the end of the fiscal year.

New Business

No new business.

Adjournment

Mr. Lewis moved to adjourn the meeting, which was duly seconded and unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Barbara Adams".

Secretary of the Board of Directors