

**Philadelphia Energy Authority  
Minutes of the Quarterly Meeting of the Board of Directors  
April 26, 2023**

The quarterly meeting ("the Meeting") of the Board of Directors (the "Board") of the Philadelphia Energy Authority ("the Authority") was held on April 26, 2023 beginning at 4:30pm via Zoom video conference.

The following board members of the Authority were present at the meeting:

Barbara Adams  
Mike Kopistansky  
Sophia Lee  
Barbara Moore  
Matthew Stitt  
E. Mitchell Swann

Also present at the Meeting were: Alon Abramson (PEA), Shonique Banks (PEA), Katie Bartolotta (PEA), Baird Brown (Eco(n)law), Maxine Dixon (PEA), Stefanie Green (PEA), Tabeen Hossain (PEA), Alexis Lounsbury (PEA), Maryrose Myrtetus (PGCC), Emily Schapira (PEA), Lisa Shulock (PEA), Matt Stern (PEA)

**Call to Order**

Mr. Swann (Chair) called the Meeting to order. Mr. Swann determined that a quorum was present and confirmed that the Meeting was properly advertised.

**Approval of the Minutes**

Mr. Swann asked that the Authority approve the minutes from the prior quarterly Meeting held on February 8, 2023 ("Prior Meeting"). Meeting minutes were provided to the Board in advance of the Meeting. Upon motion duly made by Ms. Lee and seconded by Mr. Kopistansky, the Board approved the February 8, 2023 meeting minutes.

**Public Comment**

There were no members of the public present to give public comment.

**Chair's Report**

Mr. Swann highlighted the successful recent visit from Senator Bob Casey and Energy Secretary Jennifer Granholm, as well as PEA's performance at last week's City Council budget hearing.

**President & CEO's Report**

Ms. Schapira began her report with a high-level overview of program updates.

Ms. Schapira shared highlights from the visit from Senator Casey and Secretary Granholm. The day consisted of a visit to PEA's Bright Solar Futures program at Frankford High School, a visit to the home of a Built to Last program client, and culminated with a tour of Yards Brewery and their rooftop solar array. This visit was well-received and provided great exposure for PEA and its partners..

**Organizational Update**

PEA is in the final stages of hiring a new Workforce Development Coordinator and anticipates onboarding for this position to occur sometime within the next quarter. PGCC is currently hiring an Operations Coordinator.

PEA held their annual briefing with the PA Public Utility Commission in Harrisburg this quarter. Ms. Schapira gave updates on PEA's programs and the work being done in Philadelphia. Commissioner Zerfuss will be visiting the training labs at ECA in May.

City Council held its first budget hearing for PEA and the City's Office of Sustainability, at the request of Councilmember Gilmore Richardson. PEA has requested \$3MM from the City for FY24, which is anticipated to account for 30% of PEA's annual budget. Discussion was very positive and PEA awaits a formal response from City Council. The Kenney Administration submitted a PEA budget of \$1,050,000 for FY24.

PEA hosted several events to celebrate Earth Week, beginning with a press event at City Hall. PEA announced its 2022 investment and jobs numbers from the upcoming annual report: \$380MM in investment and 3,275 jobs created to date via the Philadelphia Energy Campaign, with \$90MM and 771 jobs in 2022 alone. Councilmember Gilmore Richardson and Councilmember Harrity spoke, and were joined by staff from the offices of Councilmembers Clarke, Brooks, Vaughn, and Driscoll.

Mr. Swann proposed the idea of having a running ticker on the PEA website to display current investment and jobs numbers for the energy campaign. Ms. Schapira agreed, stating a website overhaul is forthcoming in the next fiscal year.

#### **Policy Update**

PEA continues to monitor updates on the Inflation Reduction Act ("IRA") and its potential impact. The proposed FY24 budget ask includes at least two new hires and/or consultants related to the IRA. As part of Earth Week, the Authority hosted a panel event exploring IRA incentives for houses of worship and nonprofits going solar. There was a great turnout and meaningful discussion.

The recent RFP for an IRA consultant closed on 4/21, responses are currently under review.

#### **Program Updates**

##### **i. City Projects**

The Philadelphia Streetlight Improvement Project ("PSIP") is on track, with construction projected to begin in Summer 2023. A bond issuance is underway in partnership with the City Treasurer's Office, which is expected to be completed this summer.

The Adams Solar project is also on track to meet target COD in December 2023. Energix is currently reviewing bids for electrical and fencing work, construction is underway and substation work is to begin in early June. Senior Manager of Workforce and Business Resources, Ms. Green, is coordinating with Energix on the job training opportunities for PEA workforce program participants for Summer 2023.

The Northeast Airport Solar PPA project is on hold, with the recent RFP canceled in April due to interconnection delays. This project will be re-procured in 2023.

##### **ii. School District Programs**



The School District has had recent changes in staff including a new CFO, Mike Herbstman, as well as a new Director of Capital Programs, Anthony Arizmendi.

Frankford High School will be closed through at least the end of the school year due to asbestos. PEA will find an alternative location for the summer enrichment program.

Construction for GESA-2 & 3 projects continues, with work being done to keep GESA 1.4 moving forward. This project has not yet moved forward and will likely be delayed by one year.

### **iii. Built to Last**

Built to Last has completed the initial pilot phase, serving 50 homes. Phase 2 has begun and is targeting completion of another 50 homes. PEA has a waitlist of over 200 homes. PEA recently received a \$2MM Weatherization Enhancement and Innovation grant from the Department of Energy for BTL work.

Program spending include:

- 3.4 average programs per home
- \$39k average spending per home
- \$15k average PEA spending per home
- \$2.6MM total spending projects by all programs (including solar)

### **iv. Solarize Philly**

Phase 7 enrollment began in January 2023 with goals of completing 250 LMI and 500 market rate Residential homes. Current contracts signed include 12 LMI and 144 market rate homes.

Solarize Philly outreach has been strong the last quarter including presentations at South of South CDC, Center City, Bella Vista Neighbors, and Fishtown Neighborhood Association, as well as an Earth Week Solar 101 Webinar with partners Solar States and Posigen.

### **iv. Water and Sewer Service Line Protection Program**

American Water Resources has been holding steady with its customer base of 90,000+ Philadelphians. 25,000 have enrolled in new protection products with \$49MM+ saved in repair costs for consumers. 74% of claims to date have been serviced by M/W/DBE contractors. An average of 5,500 phone calls are handled monthly with a 92% customer satisfaction rate.

PEA has been in discussions for the potential contract renewal coming up in October, figuring in inflation in costs for labor, equipment, and supplies. There is one more optional renewal contemplated in the contract for up to three years.

### **v. Workforce Development**

Bright Solar Futures ("BSF") at Frankford High School has transitioned to remote learning with the recent school closure. PEA's supplemental solar instructor, Ky Sanders, continues to work with the students, and the School District is seeking a new full-time teacher for the fall semester. BSF with PowerCorpsPHL, serving young adults, began its fourth cohort in January 2023. A new curriculum is being piloted with this cohort, focusing on solar and electrical work. T

The Green Retrofit Immersive Training (GRIT) program launched its third cohort in April with 25 participants. This cohort is hosted at the Energy Coordinating Agency, with Episcopal Community

Services and Ride to Work providing wrap-around services to both current and prior participants. Ongoing placement and follow-up services will continue through September 2023.

**vi. C-PACE**

CPACE closed its first two multifamily projects in February, with two additional deals closing in March 2023. Philadelphia has completed 13 projects with a total investment of \$157MM. Other PA counties have completed 9 additional projects, with \$49MM invested. PEA's C-PACE program has been represented at numerous in-person and online events these last few months, including Ms. Schapira's participation in the Somerset Station Groundbreaking in March 2023, a multifamily project in Kensington/Port Richmond.

**vii. Philadelphia Green Capital Corp.**

PGCC continues to support the financial and construction components of Built to Last. Assessment of funding opportunities in the IRA are ongoing.

**Treasurer's Report**

Ms. Schapira reviewed February financial statements with the board, also giving an update on an incident of check fraud that caused PEA to implement additional risk management tools. PEA is in good financial standing, with 49% of the budget spent as of February 2023.

An overview of the proposed FY24 budget will occur at the next board workshop.

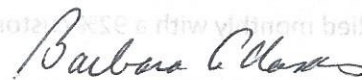
**New Business**

Mr. Kopistansky suggested a review of PEA's board meeting structure, stating that the amount of content meant to be covered may be too extensive for 1.5 hours. Ms. Schapira, along with other members of the board were in agreement, deciding to revise the current meeting structure to allow for more discussion.

**Adjournment**

Mr. Swann moved to adjourn the meeting, which was duly seconded and unanimously approved.

Respectfully Submitted,



Secretary of the Board of Directors