

**Philadelphia Energy Authority**  
**Minutes of the Quarterly Meeting of the Board of Directors**  
**October 30, 2024**

The quarterly meeting (“the Meeting”) of the Board of Directors (the “Board”) of the Philadelphia Energy Authority (“the Authority”) was held on October 30, 2024 beginning at 4:30pm both in person at City Hall and via teleconference on Zoom.

The following board members of the Authority were present at the meeting:

E. Mitchell Swann  
Elinor Haider  
Barbara Adams  
Barbara Moore  
Sophia Lee

Also present at the Meeting were: Katie Bartolotta (PEA), Melissa Duvelsdorf (PGCC), Rachid Echane (PEA), Rishika Gosh (PGCC), Shailean Hardy (PEA), Kayla Jones (PEA), Emily Lucas (PEA), Kate Lunger (PEA), Nancy Mifflin (PEA), Abby Rambo (PGCC), Matt Stern (PEA), Lisa Shulock (PEA), Alexis Lounsbury (PEA), Jonathan Krigger (PEA), Savannah Mudd (PGCC), Maxine Dixon (PEA), Kayla Dargan (PEA), Madelyn Koch (PEA), Eric Miller (PGCC), and Amy Cornelius.

**Call to Order**

At 4:34pm Mr. Swann (Chair) called the Meeting to order. Mr. Swann determined that a quorum was present and confirmed that the Meeting was properly advertised.

**Approval of the Minutes**

Mr. Swann asked that the Authority approve the minutes from the prior quarterly Meeting held on August 7, 2024. Meeting minutes were provided to the Board in advance of the Meeting.

Upon motion duly made by Ms. Moore and seconded by Mr. Swann, the Board approved the August 7, 2024 meeting minutes.

**Public Comment**

At the start of this meeting, no members of the public were present to give comment.

**Chair’s Report**

Mr. Swann welcomed all in attendance and introduced a Board resolution to rename the audit committee.

**RESOLUTION 10302024 – 01: RENAMING OF AUDIT COMMITTEE**

**RESOLVED**, the Board of Directors of the Philadelphia Energy Authority approves the renaming of the Audit Committee to the Audit and Finance Committee. The Board elects the following members to serve on the committee: Matthew Bowman, Elinor Haider, Matthew Stitt, and Barbara Moore. A committee chair will be appointed by Board Chair, Mitchell Swann.

Ms. Haider explained that the finance committee's functions will be integrated into the audit committee to support financial planning. Ms. Adams emphasized the need for a charter, and Ms. Haider agreed. A committee charter will be provided at the following meeting.

The Board unanimously approved the resolution, motioned by Mr. Swann and seconded by Ms. Adams.

## **President & CEO's Report**

### **Organizational Updates**

PEA's Vice President of Policy & Strategic Partnerships Katie Bartolotta, delivered the CEO's report on Ms. Schapira's behalf, beginning with an acknowledgment of Barbara Adams's 14 years of service on the Board.

Ms. Bartolotta then provided an overview of recent hires, introducing Madelyn Koch, Jonathan Krigger and Kayla Dargan at PEA, and Eric Miller at PGCC. Ms. Bartolotta noted that recruitment is ongoing for the Senior Manager of Communications position.

### **Program Updates**

#### **i. City Projects**

Ms. Bartolotta provided an overview of policy initiatives, highlighting PEA staff's recent trip to Washington, D.C., where they met with various lawmakers and representatives.

Ms. Bartolotta summarized ongoing competitive grant opportunities under the Inflation Reduction Act (IRA), reviewing past applications submitted and new opportunities being explored, including tax credits. Ms. Bartolotta noted that nonprofits, municipalities, and school districts can now access tax credits through elective pay.

Ms. Bartolotta then provided updates on Municipal Projects:

- Philly Streetlight Improvement Project - Over 70,000 LED installations to date. The University of Pennsylvania's Crime and Justice Policy Lab has been studying the project's impact on public safety, reporting reductions in gun violence in areas with new lighting.
- PWD Biogas Efficiency RFP – An upcoming RFP will address energy efficiency at two wastewater treatment plants, with an application for a Pennsylvania RISE grant planned for January 2025.
- Quadplex+ GESA RFP – The interview process is complete, ESCO selection is in progress, and the project will soon be presented to City Council for review.
- Utility-Scale Off-Site Renewables PPA – Eight projects from five firms have responded to the RFP, with interviews and final selection forthcoming.

#### **ii. Residential Programs**

Emily Lucas, Director of Residential Programs, provided an overview of residential programs. She announced a new partnership with Philadelphia Corporation for Aging (PCA) and highlighted collaboration with the City on the rollout of its One Front Door portal. This portal will centralize housing information, helping applicants determine eligibility and connect with appropriate programs, including the Built to Last program. Additionally, individuals at risk of deferral from the Basic Systems Repair

(BSRP) program will be redirected to PEA for further assistance. The Built to Last program currently has 2,004 applicants on the waitlist and a wait time of over 2 years.

Now in its eighth phase, Solarize Philly has signed over 3,500 contracts, with more than 53% of those contracts with low- to moderate-income (LMI) households.

In partnership with Philadelphia Green Capital Corp (PGCC), Solarize Philly will expand with the launch of Solarize Greater Philadelphia in 2025, supported by Solar For All (SFA) funding. PGCC is partnering with Capital Good Fund to pilot an innovative solar finance program in the five-county region, enabling up to 60 low-income households to install solar panels.

The Water and Sewer Service Line program continues to be successful, serving 81,000 customers, with over 29,000 enrolled in new protection products.

### **iii. Workforce Development**

Kate Lunger, Director of Workforce Initiatives, presented updates on workforce development programs. The Bright Solar Futures (BSF) Program at Frankford High School has officially come to an end. In collaboration with the School District of Philadelphia (SDP), PEA is actively working to transition the program to another school. Preliminary approval has been granted to move the BSF Program to A. Philip Randolph Career & Technical High School.

Highlights from the BSF summer program included weekly industry-relevant field trips, the completion of OSHA-10 Training & Certification, a visit from America Is All In with media coverage, and a final celebration at City Hall.

### **iv. Commercial Programs**

Lisa Shulock, Director of Commercial Programs, provided an update on commercial programs. Ms. Shulock noted that October marks the 5th anniversary of the launch of C-PACE, and it has exceeded \$240 million in total financing. The program is off to a strong start in FY25, already surpassing the latter half of FY24. Two deals have closed, with 2-3 more expected to close by the end of the year. Notable deals include \$10.6 million for multifamily new construction and \$32 million for a Phase 2 industrial project. The program continues to offer free technical assistance to support smaller project C-PACE participation.

## **Treasurer's Report**

Rachid Echane, Finance Director, provided an update on the organization's finances, noting that PEA is in good financial standing with appropriate reserves and diverse revenue sources.

Mr. Echane noted that Solar for All funds were initially expected in July 2024, and are now anticipated to be received in January or February 2025. As a result, hiring has been delayed to align with the timing of the fund receipt.

## **New Business**

No new business.

**Adjournment**

Mr. Swann moved to adjourn the meeting, which was duly seconded and unanimously approved.

Respectfully Submitted,

  
Secretary of the Board of Directors