

**Philadelphia Energy Authority**  
**Minutes of the Quarterly Meeting of the Board of Directors**  
**April 23, 2025**

The quarterly meeting ("the Meeting") of the Board of Directors (the "Board") of the Philadelphia Energy Authority ("the Authority" or "PEA") was held on April 23, 2025 beginning at 4:30pm both in person at PEA's office and via teleconference on Zoom.

The following board members of the Authority were present at the meeting:

E. Mitchell Swann  
Barbara Adams  
Barbara Moore  
Sophia Lee  
Matthew Stitt

Also present at the Meeting were: Alon Abramson (PEA), Katie Bartolotta (PEA), Ben Block (PEA), Kayla Dargan (PEA), Rachid Echane (PEA), Grace Hancock (PEA), Kai Hardy (PEA), Shailean Hardy (PEA), Tabeen Hossain (PEA), Atiba Kenyatta (PEA), Jonathan Krigger (PEA), Alexis Lounsbury (PEA), Emily Lucas (PEA), Kate Lunger (PEA), Nancy Mifflin (PEA), Emily Schapira (PEA), Lisa Shulock (PEA), Isaiah Smith (PEA), Matt Stern (PEA), Melissa Duvelsdorf (PGCC), Rishika Ghosh (PGCC), Savannah Mudd (PGCC), Maryrose Myrtetus (PGCC), Abby Rambo (PGCC), Baird Brown (Eco(n)law), and Mike Heaney

**Call to Order**

At 4:37pm Mr. Swann (Chair) called the Meeting to order. Mr. Swann determined that a quorum was present and confirmed that the Meeting was properly advertised.

**Approval of the Minutes**

Mr. Swann asked that the Authority approve the minutes from the prior quarterly Meeting held on January 29, 2025 and the special session held on March 3, 2025. Meeting minutes were provided to the Board in advance of the Meeting.

Upon motion duly made by Ms. Adams and seconded by Ms. Moore, the Board approved the January 29, 2025 and March 3, 2025 meeting minutes.

**Public Comment**

Members of the public gave introductions. No further public comments were made.

**Chair's Report**

Mr. Swann praised PEA's representation at the 2025 Pennsylvania Energy Summit.

**Treasurer's Report**

Ms. Schapira reported on PEA's February 2025 financial statements, the status of PEA's financial audits and financial position. PEA is in good financial standing with a strong cash position, appropriate reserves and diverse revenue sources. PEA has successfully completed and submitted the federal standard and

single audits, with no material findings. PEA has responded to all feedback provided by PEA's auditor and adopted changes appropriately.

Ms. Schapira requested consideration of the following resolution to authorize the adoption of FY24 federal standard and single audits.

***RESOLUTION 042325 – 01: ADOPTING THE FY24 AUDIT REPORTS***

***RESOLVED***, that the Board of Directors of the Philadelphia Energy Authority (the "Authority") hereby adopts the Fiscal Year 2024 final audited financial reports provided as attached hereto.

Upon motion duly made by Ms. Adams and seconded by Ms. Moore, the Board approved the resolution unanimously.

**President & CEO's Report**

**Organizational Updates**

Ms. Schapira introduced PEA's newest hire, Atiba Kenyatta, Outreach Manager for Commercial Programs. Upcoming hires include a Senior Program Manager for the Workforce Development team, and a Solar Program Coordinator supporting PEA's Solar Programs. Staff member Kai Hardy has joined the Policy team to provide additional support.

**Program Updates**

**I. Policy Updates**

Ms. Bartolotta provided comment on PEA's continued monitoring of federal funding freezes, associated legislative processes and budgetary allocations. Ms. Bartolotta delivered federal, state, and city policy updates.

- Pennsylvania Governor Shapiro has announced his "Lightning Plan" to strengthen the Commonwealth's energy sector, create jobs, and lower costs for consumers. There are several initiatives within this plan that could help expand solar and other critical energy capacities that would be helpful to PEA's work and its stakeholders.
- The annual PA Public Utility Commission (PUC) briefing will take place in May 2026. Ms. Bartolotta highlighted PUC Vice Chair Barrow's site visit to Program Partner, OIC Philadelphia, in March of this year.
- PEA has made a budget request of \$10MM for FY26 at the City's annual budget hearing held on April 2, 2025. This budgetary ask will support PEA's core operating budget, 10 city projects, bolster our Workforce Development programs, support PGCC and increase capacity for the Built to Last Program.

Ms. Bartolotta then provided updates on Municipal Projects:

- Quadplex+ Community Health project: Contracting ordinance Bill 250103 was introduced in City Council on February 13, 2025, where it is awaiting a hearing from the Finance Committee. An investment grade audit is underway to refine project scope and cost.
- PWD Wastewater Treatment Plants: The RFP has closed and proposals are currently under review. Proposer interviews are expected to commence in May, with vendor selection in June. PEA continues its assessment of RISE PA grant eligibility for additional funding for this project.
- Utility-scale Renewables Power Purchasing Agreement (PPA): Finalist negotiations are underway.
- Philadelphia Streetlight Improvement Project (PSIP): The PSIP is 80% complete with 105,000 fixtures have been installed citywide to date. There will be a PEA-hosted press event on April 24th highlighting the project and its research findings.

### Communications

- The 2023 Annual Report has been recently published.
- PEA has reached its \$1B investment goal under the Energy Campaign one year early, with over 8,400 jobs created.

### Grants

- PEA has been awarded an Environmental Justice: Thriving Communities Grant through the Green and Healthy Homes Initiative (GHHI). This funding would support Workforce Development programming if it becomes available. GHHI has taken legal action to restore this funding.

## **II. Residential Programs**

Ms. Lucas gave updates on Built to Last, AWR, and Solarize partnerships, process updates, and program statistics.

### Built to Last (BTL)

- BTL has partnered with the Philadelphia Corporation on Aging (PCA), and has recently completed its first project under their HUD Older Adult Home Modification Program. This is funded by a multi-year grant that will serve approximately 200 BTL homes.
- One Philly Front Door soft launch will occur the first week of April. PEA will update our website in the coming weeks when the program is officially launched.
- Deep energy retrofit modeling projects promise potential for reduction in site energy use, carbon emissions, and anticipate home savings.

American Water Resources (AWR): \$78.8 million of savings to date for consumers with 86,000 customers in the program.

Solarize (Residential): In Phase 8 and 9 of Solarize Philly, there have been 1,228 contracts signed, with 87% serving LMI households.

## **III. Workforce Development**

Ms. Lunger provided updates on PEA's Workforce initiatives and partnerships.

Bright Solar Futures (BSF): PEA's Workforce team has selected a BSF instructor, and is awaiting Philadelphia School District confirmation.

Training: GRIT cohort 7 recruitment is anticipated to begin the last week of April. The Workforce team has collaborated with its partners to expand technical training and soft skill program offerings.

Hiring Updates: Intern Niya Manning, has returned to support the Workforce Development team.

Events: A Clean Energy Lunch and Learn was hosted at Penn State Brandywine on April 9, 2025 with 20 employers in attendance.

Grants: A one-year no-cost extension has been granted for the Good Jobs Challenge Grant, funding will continue to support Workforce Development staff and programs.

#### **IV. C-PACE**

Ms. Shulock provided a C-PACE update for FY25 Q3. Two projects are anticipated to close in June 2025.

#### **V. Solarize Philly (Commercial)**

Ms. Shulock discussed PEA's launch of its new joint program with the PA Solar Center, Solarize Greater Philadelphia (SGP), which is aimed at expanding solar capacity in the state of Pennsylvania. A new Solarize Greater Philadelphia website will be launched later in the quarter.

#### **VI. Philadelphia Green Capital Corp (PGCC)**

Ms. Shapira discussed PGCC's recent achievement of securing a \$10MM low-cost, long-term loan through the National Clean Investment Fund (NCIF), to begin issuing loan products that support solar and other clean energy projects throughout Pennsylvania.

PGCC is continuing to plan for the anticipated Solar For All program launch in Summer 2025.

#### **New Business**

There may be a need for a special session before the July 23rd Quarterly Board Meeting in order for the Board to review and approve additional outstanding contracts.

#### **Adjournment**

Mr. Swann moved to adjourn the Meeting, which was duly seconded and unanimously approved.

Respectfully Submitted,



Secretary of the Board of Directors